

Delta Dental of Virginia Foundation 2021 Grant Application Eligibility Checklist and Letter of Intent

The checklist presented will help determine eligibility to submit proposals. Potential applicants should complete the checklist and submit to the Foundation along with the Letter of Intent.

<p>1. Organizational Characteristics Must meet the first four criteria at a minimum. Check all that apply.</p>	<p><input type="checkbox"/> Tax-exempt nonprofit – Section 501(c)3 of Internal Revenue Code.</p> <p><input type="checkbox"/> Free clinic, FQHC, hybrid clinic or other care delivery model/organization.</p> <p><input type="checkbox"/> The organization is current with local, state and federal obligations to operate legally as a nonprofit entity.</p> <p><input type="checkbox"/> Organizations that have regional, state or national audits must be able to provide financial statements from the most recent fiscal year that demonstrate the ability to account for how local funding is spent.</p> <p><input type="checkbox"/> Member in good standing with either VAFCC or VCHA, if applicable.</p> <p><input type="checkbox"/> Clinic staff, providers, and/or leadership subscribe to Tooth Talk listserv hosted by the Virginia Health Care Foundation (VHCF) - if not currently subscribed, do so at this website: https://www.vhcf.org/for-those-who-help/resources-for-providers/resources-for-dental-care-providers/tooth-talk/</p> <p><input type="checkbox"/> The organization has a clearly stated mission and written by-laws.</p> <p><input type="checkbox"/> Board of Directors includes patients ("patient-directed").</p>
<p>2. Geographic Equity Must meet at least one criterion. Check all that apply.</p>	<p><input type="checkbox"/> Clinic located in a designated Medically Underserved Area (MUA)</p> <p><input type="checkbox"/> Clinic located in a Dental Health Professional Shortage Area (HPSA)</p> <p><input type="checkbox"/> Clinic serves a high proportion of uninsured patients (≥30% patient base)</p>
<p>3. Equitable Service Delivery Must meet the first three criteria at a minimum. Check all that apply.</p>	<p><input type="checkbox"/> The organization has a policy on diversity for its staff, governing body, committees, and non-discrimination policy for services delivered.</p> <p><input type="checkbox"/> Ensure, to the best of the clinic's ability, accessibility of services through use of interpreters, language hotline, multilingual</p>

	<p>materials/handouts, bilingual providers and staff.</p> <p><input type="checkbox"/> Ensure accessibility of services for individuals with physical disabilities in compliance with ADA guidelines.</p> <p><input type="checkbox"/> Ensure accessibility for individuals with intellectual/developmental disabilities through use of facility modifications and/or implementing training on adaptive dentistry best practices.</p> <p><input type="checkbox"/> Ensure accessibility of services for LGBTQ+ individuals, including use of educational materials and displays targeted to LGBTQ+ health and well-being, customized patient intake forms, and implementing training for providers and staff on working with LGBTQ+ populations.</p> <p><input type="checkbox"/> Implement cultural humility education for clinic providers and staff.</p> <p><input type="checkbox"/> Promote providers who are bicultural/bilingual.</p>
<p>4. Measurement and Evaluation Must meet all criteria.</p>	<p>Clinic is capable of collecting and reporting descriptive data for all individuals impacted by the proposed program/project, including age, race/ethnicity, income, insurance status and type, and zip code.</p> <p><input type="checkbox"/></p> <p>Clinic is capable of reporting data on proposed program/project-specific goals and measures of progress twice a year.</p> <p><input type="checkbox"/></p> <p>Clinic can articulate clearly the process of how data will be collected and managed to protect privacy and data integrity.</p> <p><input type="checkbox"/></p>
<p>5. Engagement in Learning Opportunities Must meet this criterion.</p>	<p>Willing to allow pertinent staff to participate in one Foundation convening per year and technical assistance meetings as appropriate. (The dates and times of these events are to be decided.)</p> <p><input type="checkbox"/></p>

Letter of Intent (LOI) Instructions

This RFP is open to all eligible organizations. By **September 15, 2020** potential grantees must first submit an LOI which briefly outlines the following:

- High-level organizational description (include mission/vision and service lines)
- Brief description of program/project for which you are seeking funding, including:
 - Target Population

- Program/project goals and expected outcomes
- How the program/project aligns with the Foundation's mission and model of change
- Overview of what funds will be used for
- Timeframe of activities
- Expected amount of funding requested
- Estimated total project budget
- Organizational contact information
- Copy of completed Eligibility Checklist

The LOI must be no longer than two typewritten, double-spaced pages. Please use a standard font size (12 point), letter-sized paper (8x11 inches), 1 inch margins, and page numbers. Note that the Eligibility Checklist does not count toward the two page limit.

Please email the completed LOI to Foundation@deltadentalva.com.

Invitation to Submit Application

Once the Foundation has received the LOI and Eligibility Checklist, it will review the documents and respond by October 1, 2020 with an invitation to submit a full application or with a notice that the program/project has not been selected to proceed. Instructions will be provided on how to submit the application for review. An invitation to submit an application does not guarantee funding for a program/project. Applications must contain all of the elements outlined in Section VII of this RFP and are due no later than October 20, 2020.