



Enrolling a Group

Once your client is ready to enroll, provide the following at least 15 days prior to the first day of the month that coverage is to be effective:

- The small group application — completed and signed by the group administrator and broker — if applicable;
- Completed enrollment forms for all employees electing coverage;
- **Completed direct deposit information** (included on the group application);

- Send completed forms to your Delta Dental representative. To find your representative, visit DeltaDentalVA.com.

Delta Dental makes it easy to enroll and manage your groups' dental and vision benefit plans.

DeltaVision® Eligibility and Contribution Requirements

Employees who work 20 hours or more per week are eligible. Ineligible and part-time employees, and employees who have other group vision coverage may be removed from the eligible total. If the employer chooses a Voluntary plan, the employer must agree to submit enrollment forms and collect premiums from subscribers. Minimum group contribution and participation requirements are below:

Employer-Paid Plans	
Eligible Employees	2-99
Minimum Participation Requirement	Minimum of 2 employees
Minimum Employer Contribution	Greater than 0%
Voluntary Plans	
Eligible Employees	2-300
Minimum Participation Requirement	Minimum of 2 employees
Minimum Employer Contribution	0%

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